



---

# hotel executive housekeeper

**Posted by:** Auders 3000 Ltd

**Location:** Spruce Grove

**Salary:** \$36.50 Per Hour

---

## Job Details

---

**Job ID**

NCJ3947758

---

**Posting Date :** 06-Nov-2025

---

**Expiry Date :** 05-May-2026

---

**Education :** Secondary (high) school graduation certificate

---

**Language :** English

---

**Vacancies :** 1

---

**Years of Experience :** Fresher (less than 1 year)

---

**Job Type :** Full Time

---

## Job Description

**hotel executive housekeeper** Verified

Company details: **Travelodge by Wyndham Spruce Grove**

**Job details**

Spruce Grove, AB  
T7X 3X3

On site

36.50 hourly / 35 to 40 hours per week

Permanent employment

Full time

Early morning, Evening, Shift, Flexible hours, Morning, Night, Day, Weekend

Starts as soon as possible

1 vacancy

Job Bank #3437446

## Overview

### Languages

English

### Education

Secondary (high) school graduation certificate

### Experience

7 months to less than 1 year

### On site

Work must be completed at the physical location. There is no option to work remotely.

### Work setting

Hotel, motel, resort

## Responsibilities

### Tasks

Select and purchase equipment and supplies

Plan and co-ordinate activities of housekeeping supervisors and crews

Co-ordinate inspection of assigned areas  
Ensure that safety standards and departmental policies are met  
Co-ordinate maintenance and repair services  
Maintain inventory of supplies, equipment and uniforms  
Supervise in-house laundry services  
Co-ordinate in-house laundry services  
Schedule and assign duties of housekeeping staff  
Co-ordinate dry cleaning and valet services  
Ensure that local health and sanitation regulations are carried out  
Hire, train and supervise staff

## **Supervision**

3-4 people

## **Additional information**

### **Security and safety**

Criminal record check

### **Transportation/travel information**

Public transportation is available

### **Work conditions and physical capabilities**

Fast-paced environment  
Attention to detail  
Combination of sitting, standing, walking  
Standing for extended periods

### **Personal suitability**

Client focus  
Dependability  
Efficient interpersonal skills  
Flexibility  
Initiative  
Organized  
Reliability  
Team player

---

## **Who can apply for this job?**

### **The employer accepts applications from:**

- Canadian citizens and permanent or temporary residents of Canada
- other candidates, with or without a valid Canadian work permit

## **How to apply**

### **Direct Apply**

By Direct Apply

### **By email**

[suzau@travelodgesprucegrove.com](mailto:suzau@travelodgesprucegrove.com)

### **How-to-apply instructions**

Here is what you must include in your application:

- Cover letter

---

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [suzau@travelodgesprucegrove.com](mailto:suzau@travelodgesprucegrove.com)

**Posted on [newcomerjobsincanada.com](http://newcomerjobsincanada.com)**